



Professional Investigation Training Courses

"Achieving Excellence Through Learning Together"



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WRi is a trading name of W R Investigations Limited - Registration Number 8256443



Introduction

Continuous Professional development of staff is paramount in an ever changing public and private sector enforcement landscape. With a rich experience in practical enforcement and training, WRi Group have developed a range of subject matter training modules which can be delivered in a classroom environment or via a distance learning package through its Academy.

WRi's experienced and accredited trainers have successfully trained law enforcement agencies, including Trading Standards and Police, and private companies for over 9 years.

Our ethos is "***Achieving Excellence Through Learning Together.***" This is how we approach the training that we undertake, and we always ensure that the learning is meeting the individual and corporate needs of each client.

"The WRi Group have delivered several training courses for TSSE (Trading Standards South East Limited) since 2017 and have provided the region and the delegates who have attended their courses with very high quality training. Working with the WRi group is a pleasure, as they are so organised, quick to respond to enquiries, very thorough with their preparation and delivery. I would highly recommend the WRi Group for training in these areas"

Trading Standards South East Limited



Courses

These courses are aimed at those conducting investigations. Whether for a public body, a private corporation or as a sole investigator, it is essential for all those involved in investigation to understand how an investigation is structured and what tools are available to assist them in planning and undertaking new cases.

Rules of Evidence

Criminal Procedures and Investigations Act (CPIA)

Investigative Interviewing

Regulation of Investigatory Powers Act (RIPA)

Witness Statements

Principles of the Legal System

Intelligence Management

Case Management

Open Source Research

Consumer Rights

Custody Procedures

Police and Criminal Evidence Act (PACE)

Proceeds of Crime Act (POCA)

Powers of Entry

CPPD points available on all courses.

For further information please contact WRi Academy on 02921 202597 or email academy@wri-group.com

Objectives:

- Delegates will be able to explore how to plan and organise an investigation, considering the different types of case and the importance of having effective processes in place to manage the investigation.
- Record keeping is an important aspect of any investigation and delegates will be able to identify the appropriate method of recording decisions in policy books and action logs.

Key Learning Outcomes:

- Plan and organise an investigation
- Understand the impact of the Investigative mind-set
- Identify different types of investigation
- Understand why quality of evidence is important
- Understand the requirements of recording and retention of documents and evidence
- Outline the SARA model of Investigation
- Outline the PAT problem analysis triangle
- Describe the ACCESS model of investigation
- Understand the importance of recording decisions and using policy logs

Objectives:

- Delegates will be able to understand the need for a professional approach to investigations and how to plan and prepare at each stage.
- The identification of evidence and witnesses and the importance of securing early evidence along with the recovery and recording under the Criminal Procedures and Investigations Act.
- This course will take the delegate from the start to the completion of an investigation. It will identify key actions that will assist them to plan and prepare at each stage ensuring best practice at all times.

Key Learning Outcomes:

- Identify different types of investigation
- Describe different sources of evidence
- Identify witnesses
- Identify vulnerable persons and understand Special Measures
- Identify powers of entry
- Comply with the rules of disclosure
- Describe the importance of decision making and recording
- Outline the PEACE model of interviewing

Objectives:

- Delegates will gain a better understanding of how intelligence is recorded, managed and disseminated using the National Intelligence report and the requirements of Source, Information and Handling codes.
- Delegates will gain an understanding of how to analyse information and intelligence and identify how to use intelligence in investigations.
- Delegates will understand the importance of source protection, and delegates will develop practical skills which will assist them in this area.

Key Learning Outcomes:

- Describe the purpose of the National Intelligence Model / Intelligence Operating Model
- Identify the difference between intelligence and evidence
- Describe the process of recording intelligence
- State how intelligence is handled and disseminated
- Understand the matrix codes for intelligence management
- Describe what a CHIS is and the rules covering conduct and use
- Describe the importance of compliance with HRA and GDPR
- Sanitise intelligence documents
- Identify and outline the risk assessment process regarding intelligence management and dissemination.

Objectives:

- Preparing evidence for court is an essential skill that investigators require. They must ensure that the evidence is admissible and presented in the appropriate format. Delegates will be able to gain an understanding of the key concepts of evidence and how it has to be presented at court. Key concepts include: how evidence is introduced to the court; rights of the defendant; types of evidence; the burden of proof in criminal and civil cases; bad character evidence and how it is introduced; abuse of process arguments; the key issues surrounding disclosure; statutory defences; fairness in court proceedings

Key Learning Outcomes:

- Understand the evidential rules that apply in England and Wales
- Define the burden of proof in criminal and civil law
- Understand and apply "Mens Rea"
- Outline Statutory Defences
- Understand the rules that apply to the admissibility of evidence
- Describe and outline S76 and 78 PACE
- Describe hearsay evidence
- Understand Bad Character evidence and how it is introduced in court
- Demonstrate an understanding of Abuse of Process

Objectives:

- Delegates will understand the need to follow all reasonable lines of investigation, including those that may support the defence or undermine the prosecution.
- Delegates will understand the need to identify unused material including sensitive documents and how to compile schedules for the prosecutor.
- Delegates will identify the importance of disclosure and the duty of investigators to ensure that full disclosure is made in every case.

Key Learning Outcomes:

- Describe the process of recording evidence and material
- Describe the process of retaining evidence and material
- Identify what is relevant material
- Identify Unused and Sensitive Material
- Outline the duty to disclose
- Complete disclosure documents
- Describe Public Interest Immunity
- Understand the implications of disclosure in criminal proceedings

Objectives:

- Delegates will understand the importance of considering their proposed actions and how they impact on the private lives of others. They will understand the principles of proportionality, necessity, and minimising collateral intrusion.
- Delegates will learn how to plan and prepare sensitive schedules in preparation for disclosure and how to deal with the use of covert tactics at court.

Key Learning Outcomes:

- Outline the principles of RIPA
- Describe the authorities that are required and outline the Necessity Test
- Describe how the Human Rights Act impacts on covert investigations
- Describe the role of a CHIS and the safeguards that need to be considered
- Outline types of collateral intrusion
- Describe different types of surveillance
- Outline how the use of ANPR falls under RIPA
- Describe the application process for authorisations

Objectives:

- Delegates will be able to identify how suspects are dealt with in custody and how the requirements of Code C apply.
- Delegates will be able to explore the requirements of Codes E and F that apply to the interviewing of suspects and the rules that apply to those suspects where an appropriate adult or interpreter may be required.

Key Learning Outcomes:

- Outline the relevant sections of the Police and Criminal Evidence Act that apply to the treatment, detention and questioning of suspects
- Identify the relevant Codes of Practice
- Describe the powers of detention in England and Wales
- Describe the rights and entitlements that apply to detainees
- Describe the role of solicitors and legal representatives
- Outline the process for the Interviewing of suspects
- State the rules that apply Juveniles and Vulnerable Persons
- Describe the process for the recording and disposal of property
- Outline the detention review process and time limits
- Outline how detainees are released from custody

Objectives:

- Delegates will understand each aspect of the PEACE model of interviewing and how it allows them to conduct planned and professional interviews.
- Following a structured exercise, delegates will be able to identify key interview techniques and how to deal with disclosure prior to interview.

Key Learning Outcomes:

- Outline what is Investigative Interviewing
- Understand and describe the principles of the PEACE model of interviewing
- Identify different types of witness / suspect
- Describe Interviews under caution
- Outline how to prepare and conduct a suspect interview
- Describe the role of Interpreters
- Understand the role of Intermediaries
- Describe pre -interview disclosure
- Complete Interview plans
- Describe how to deal with silence / no comment interviews
- Describe prepared statements and how to manage them

Objectives:

- Delegates will be able to define and understand how the Consumer Rights Act applies to traders and consumers and how they can use the powers in line with their Enforcement Policies to achieve successful outcomes.

Key Learning Outcomes:

- Outline the definitions contained within the Act
- Identify the powers of entry that are available
- Describe how to carry out Inspections at Business Premises
- State the powers of seizure that exist
- Describe the type of warrants that are available and the process of application and execution
- Outline the power to inspect products, to inspect and test equipment, to require production of documents and the power to seize and detain goods and documents.

Objectives:

- Delegates will understand the importance of financial investigation and be able to identify suitable cases, criminal conduct and criminal lifestyle.
- Delegates will understand the need for asset restraint and how to make court applications.
- Delegates will understand how to conduct a confiscation investigation and how to prepare case papers.

Key Learning Outcomes:

- Understand the POCA process
- Describe what is meant by asset recovery
- Describe what constitutes Criminal Lifestyle
- State what constitutes Criminal Activity
- Outline the process for Confiscation Investigations and applications
- Understand the process and requirements of Restraint
- Describe Money laundering offences